

UNIVERSITY OF OXFORD
Board of the Faculty of Classics
Board of the Faculty of Medieval and
Modern Languages

FACULTY OF
CLASSICS



UNIVERSITY OF
OXFORD

Classics and Modern Languages

Handbook

2016

Faculty of Classics
Ioannou Centre for Classical & Byzantine Studies
66 St Giles'
Oxford OX1 3LU
www.classics.ox.ac.uk

Contents

Dates of Full Terms	3
Disclaimer	3
Course Details	4
Useful Links	4
1. Welcome	5
2. Introduction	6
3. Aims and Objectives of Classics and Modern Languages	7
4. The Preliminary Examination in Modern Languages	8
5. Final Honour School of Classics and Modern Languages	10
6. Language Work	13
7. Tutors	14
8. Tutorials, Classes and Collections	14
9. Lectures	16
10. Vacations	16
11. Theses and Extended Essays	16
12. Plagiarism	18
13. The Year Abroad	21
14. Examinations	22
<i>General</i>	22
<i>Examining Conventions</i>	23
15. Feedback	24
16. Changing your Course	24

Dates of Full Terms

Michaelmas 2016: Sunday 9 October – Saturday 3 December 2016

Hilary 2017: Sunday 15 January – Saturday 11 March 2017

Trinity 2017: Sunday 23 April – Saturday 17 June 2017

Michaelmas 2017: Sunday 8 October – Saturday 2 December 2017

Hilary 2018: Sunday 14 January – Saturday 10 March 2018

Trinity 2018: Sunday 22 April – Saturday 16 June 2018

Michaelmas 2018*: Sunday 7 October – Saturday 1 December 2018

Hilary 2019*: Sunday 13 January – Saturday 9 March 2019

Trinity 2019*: Sunday 28 April – Saturday 22 June 2019

* provisional

Disclaimer

This handbook applies to students starting the BA in Classics and Modern Languages in Michaelmas Term 2016 and sitting the final examination in 2020 or 2021. The information in this handbook may be different for students starting in other years.

The *Examination Regulations* relating to this course will be published at <http://www.admin.ox.ac.uk/examregs/>. If there is a conflict between information in this handbook and the Examination Regulations then you should follow the *Examination Regulations*. If you have any concerns please contact undergraduate@classics.ox.ac.uk.

The information in this handbook is accurate as at 18 January 2018; however it may be necessary for changes to be made in certain circumstances, as explained at www.ox.ac.uk/coursechanges. If such changes are made the department will publish a new version of this handbook together with a list of the changes and students will be informed.

Course Details

Full Title of Award: Bachelor of Arts in Classics and Modern Languages

Course Length: 4 or 5 years

FHEQ Level: 6

Quality Assurance Agency Subject Benchmarking Statements:

- Classics and Ancient History: <http://www.qaa.ac.uk/en/Publications/Documents/SBS-classics-14.pdf>
- Languages, Cultures and Societies: <http://www.qaa.ac.uk/en/Publications/Documents/SBS-Languages-Cultures-and-Societies-15.pdf>
- Philosophy: <http://www.qaa.ac.uk/en/Publications/Documents/SBS-philosophy-15.pdf>

Useful Links

BA Classics and Modern Languages Course Page in WebLearn:

<https://weblearn.ox.ac.uk/x/tzvjwo>

Classics Faculty General Student Handbook: <https://weblearn.ox.ac.uk/x/OxRvaf>

Complaints and Appeals: <https://weblearn.ox.ac.uk/x/MIY0IW>

Data Protection: <https://www.ox.ac.uk/students/life/it/studentrecord/data>

Examiners' Reports: <https://weblearn.ox.ac.uk/x/tzvjwo>

Examination Information (University website):

<https://www.ox.ac.uk/students/academic/exams?wssl=1>

Joint Consultative Committees for Undergraduate Matters:

Classics: <https://weblearn.ox.ac.uk/x/eC8mPu>

Modern Languages: <https://weblearn.ox.ac.uk/x/J7YJ28>

Lecture Lists:

Classics: <http://rbll.classics.ox.ac.uk/>

Modern Languages: <https://weblearn.ox.ac.uk/x/J7YJ28>

Prizes for Performance in Undergraduate Examinations (Classics):

Classics: <https://weblearn.ox.ac.uk/x/JOawxb>

Modern Languages: <https://weblearn.ox.ac.uk/x/mo9nEc>

1. Welcome

Welcome to Oxford! We hope you will find this a satisfying and enjoyable course.

You may like to know that there is a Joint Standing Committee of Senior Members responsible for supervising the course. The committee is composed of six members (three from Modern Languages and three from Classics).

- Dr Amin Benaissa, Lady Margaret Hall (Classics)
- Professor Gregory Hutchinson, Christ Church (Classics)
- Dr Luke Pitcher, Somerville College (Classics)
- Dr Michael Hawcroft, Keble College (French)
- Dr Oliver Noble Wood, Hertford College (Spanish)
- TBC

Please do not hesitate to get in touch with any of us at any stage if there are aspects of the course that you wish to discuss or that you feel ought to be drawn to our attention.

This handbook is revised annually and issued on arrival to all first year undergraduates registered for Classics and Modern Languages. Comments and corrections should be addressed to the Academic Administrative Officer, Ioannou Centre, 66 St Giles', Oxford OX1 3LU (email address: undergraduate@classics.ox.ac.uk).

This course handbook should be read in conjunction with the Classics Faculty's general student handbook at https://weblearn.ox.ac.uk/portal/hierarchy/humdiv/classics/handbooks-cl/page/general_student.

For more detail about the two faculties, including lists of their teaching staff, consult the Faculty websites (www.classics.ox.ac.uk, and www.mod-langs.ox.ac.uk). On the Modern Languages web-pages, information can be found by clicking on the "Current Students" link.

You will be subscribed to undergraduate mailing lists in both faculties, which send out information about lectures and other items of interest to students.

You should also consult the booklet [*Essential Information for Students \(Proctors' and Assessor's Memorandum\)*](#), which covers a number of more general matters of student life, including details of the University's policies relating to equal opportunities, harassment, and disability (which are also available on the Oxford University website at www.ox.ac.uk).

Examiners' reports may be found in WebLearn at <https://weblearn.ox.ac.uk/x/tzvjwo>.

2. Introduction

This handbook gives an outline of your course, together with some further information that we hope you will find helpful. Full details of the course are contained in the *Examination Regulations*, of which you will be given a copy on arrival in Oxford.

In the Finals syllabus, it is possible that some changes of detail will be introduced that will apply to you. You will be examined on the syllabus in force at the time you take Finals, and that is normally (subject to possible minor modifications) the syllabus in force at the time you embark on your Finals work, i.e. after taking Prelims or Mods. You should check with your tutors in due course. The Finals syllabus in particular offers you a very wide range of choice and thus looks rather complex; if anything is unclear to you, be sure to discuss it with your tutors.

There are two versions of this course, one in which the first exam is the Modern Languages Preliminary (taken after three terms), the other in which it is Classics Mods (taken after five terms); there are then either six or seven further terms of study at Oxford before Finals (plus a year abroad). All candidates are normally expected to have taken a modern language at A-level (or equivalent), and most to have taken either Latin or Ancient Greek (or both). Those who have not studied a classical language for A-level would normally learn either Latin or Greek in a preparatory year and then continue with the course leading up to the Modern Languages Preliminary; an alternative is to take Classics Mods II in one language, though this is not normally the recommended route.

If you take the Modern Languages Preliminary you will do papers on the language and literature of either Latin or Greek (or both), and on one modern language and its literature. Classics Mods involves only papers in Classics and Philosophy; after Mods you take up your modern language again, adding it to your continuing work in Classics. (If you are taking Classics Mods, the tutor in your modern language may wish you to keep up your study of that language during the first five terms, in addition to your study of Latin and/or Greek; but this will not form any part of your syllabus for Mods, which is exclusively in Classics - see the separate Mods Handbook for details. Likewise, if you learn Latin or Greek in a preparatory year with a view to sitting the Modern Languages Preliminary at the end of the second year, the tutor in your modern language may wish you to keep up your study of that language during the first three terms).

For Finals essentially the same syllabus is available for all candidates, whichever first exam you have taken.

All handbooks are on the WebLearn site of each Faculty.

<https://weblearn.ox.ac.uk/portal/hierarchy/humdiv/classics/handbooks>

<https://weblearn.ox.ac.uk/access/content/group/modlang/general/handbooks/index.html>

3. Aims and Objectives of Classics and Modern Languages

Aims

1. To build and encourage intellectual confidence in students, enabling them to work independently but in a well-guided framework.
2. To provide for students a sustained, carefully-designed and progressively-structured course which requires effort and rigour from them and which yields consistent intellectual reward and satisfaction.
3. To train and encourage students in appropriate linguistic, analytical, research and presentational skills to the highest possible standards.
4. To equip students to approach major issues in their own as well as other cultures with a thoughtful and critical attitude.
5. To produce graduates who are able to deal with challenging intellectual problems systematically, analytically, and efficiently, and who are suitable for a wide range of demanding occupations and professions, including teaching our subject in schools and higher education.

Objectives

1. To provide expert guidance over a very wide range of options in challenging fields of study within the Greco-Roman world and in the modern European languages and literatures.
2. To help students to acquire the ability to read accurately and critically texts and documents in Latin and/or Greek, and in a modern European language.
3. To help students to acquire the ability to write and speak a modern European language with a high degree of accuracy and fluency.
4. To help students to acquire the skills to assess considerable amounts of material of diverse types, and to select, summarise and evaluate key aspects.
5. To foster in students both the skills of clear and effective communication in written and oral discourse, and the organisational skills needed to plan work and meet demanding deadlines.
6. To provide a teaching environment in which the key features are close and regular personal attention to students, constructive criticism and evaluation (whether written or oral) of their work, and continuous monitoring of their academic progress.
7. To maintain and enhance the broadest possible base for student recruitment, and to maintain the highest intellectual standards at admission.
8. To provide effective mechanisms through which able students of different levels of experience can rapidly acquire the linguistic and other skills needed to achieve their potential in the subject.
9. To make full and effective use of the very wide range of research expertise in our Faculties and the excellent specialist resources and collections available in the University.
10. To offer courses which are kept under continuous review and scrutiny.

4. The Preliminary Examination in Modern Languages

NOTE: Please refer to the *Mods Handbook* if you are taking Classics Mods as your first public examination.

In summary, the examination structure for the Preliminary Examination for Modern Languages is as follows:

One modern language plus Latin and/or Greek.

- I. Language paper I in the modern language (three hours).
- II. Language paper II in the modern language (in two parts of 90 minutes each).
- III. Literature paper I in the modern language (three hours).
- IV. Literature paper II in the modern language (three hours).
- V. Unseen translation from Latin and/or Greek (three hours).
- VI. Greek and Latin Literature: Essays (three hours).
- VII. Greek and Latin Literature: Translation and Comment (three hours).

For further detail about each paper, including detailed prescriptions of texts, see the pages of the Preliminary Examination in Modern Languages in the [Examination Regulations](#).

If your intention is to take the Preliminary Examination in Modern Languages, but you have been admitted to study a preliminary year of Greek or Latin, you have to enter for two qualifying papers in Greek or Latin at the end of this preliminary year. This is known as Course II, Course I being the main scheme of papers in the Preliminary Examination for Modern Languages set out above. For details of Course II (qualifying preliminary year) see below.

Classics Papers V, VI and VII

The three Classics papers overlap extensively with those studied by first-year Classicists. Either Latin or Greek must be offered, or indeed both Classical languages.

Paper V: Unseen Translation from Latin and/or Greek

This paper consists of four passages for translation into English, a prose and verse passage from each language, of which the candidate must offer TWO.

Paper VI: Greek and Latin Literature: Essays

Paper VII: Greek and Latin Literature: Translation and Comment

These papers are based on the following four sets of ancient texts, studied in the original, from which candidates must offer TWO, including ONE and only one from (a) and (b).

(a) Homer, *Iliad* I, VI, IX, XVI, XVIII, XXII-XXIV;*

(b) Virgil, *Aeneid* I, II, IV, VI;*

(c) Euripides, *Bacchae* 1-1167*; Aristophanes, *Frogs* 1-459, 830-1533;* Herodotus 7.1-53, 8.56-110;**

(d) Cicero, *Pro Caelio* 17-53 (...*dedisti.*); Catullus 1-16, 31-7, 42-5, 48-51, 53, 69-70, 75-6, 79, 83-6, 95, 99-101, 116; Propertius I. 1-3, 6, 11, 14; Petronius, *Cena Trimalchionis* 26.7-36, 47-78; Juvenal 3, 5.***

* For the purposes of paper VI, candidates who offer these texts will be expected to have knowledge of the whole work and not merely the prescribed portions.

** For the purposes of paper VI, candidates who offer this text will be expected to have knowledge of all of Herodotus 7-8 and not merely the prescribed portions.

*** For the purposes of paper VI, candidates who offer these texts will be expected to have knowledge of the whole of *Pro Caelio*, Propertius I, and the *Cena Trimalchionis* and not merely the prescribed portions.

Both papers will relate to all four sets of texts (a, b, c, d). However, each student will normally prepare two sets: either (a) or (b) together with either (c) or (d).

In paper VI candidates are to write THREE essays, one relating to either (a) Homer or (b) Virgil (choice of two titles on each), one relating to the texts listed under either (c) or (d) (choice of three titles on each), and one general essay (choice of four titles).

Paper VII will require candidates to translate and comment on THREE passages, including at least one from each of Questions 1 and 2. Question 1 will comprise a choice of four passages (two Homer, two Virgil). Question 2 will comprise a choice of four passages (two from the Greek texts listed under (c), two from the Latin texts under (d)).

Prescribed editions:

- Homer: Oxford Classical Texts, Monro and Allen
- Virgil: OCT, Mynors
- Euripides: Dodds (Oxford, 2nd edition)
- Aristophanes: OCT, Wilson
- Herodotus: OCT, Wilson
- Cicero: OCT, Clark (same text in Austin [Oxford, 3rd edition], though Austin adds a comma after 'proceritas' in chapter 36.)
- Catullus: OCT, Mynors
- Propertius: OCT, Heyworth
- Petronius: Smith (Oxford)
- Juvenal: CUP, Braund

Course II (qualifying examination)

This consists of two papers of three hours:

i) Greek or Latin Texts.

Candidates must offer **EITHER** Homer, *Iliad* 24; Lysias 1 and 3; Euripides, *Bacchae* 1–63, 180–369, 434–518, **OR** Virgil, *Aeneid* 6; Seneca, *Epistles* 54, 57, 79, 114 and 122; Catullus 1–16, 31–4.

The paper will comprise passages from these texts for translation and comment.

Prescribed editions:

- Homer: Oxford Classical Text, Monro and Allen.
- Euripides: Dodds, 2nd edition (Oxford)
- Lysias: OCT (Hude, not Carey)
- Virgil: OCT (Mynors)
- Catullus: OCT (Mynors)
- Seneca: Summers (Macmillan, repr. Bristol)

ii) Greek or Latin Language.

The paper will consist of passages for unseen translation out of Latin or Greek and of sentences to be translated from English into Latin or Greek.

5. Final Honour School of Classics and Modern Languages

The examination structure for the Final Honour School of Classics and Modern Languages is as follows:

Eight compulsory subjects, one optional extra.

1. Honour School of Modern Languages, paper I.
2. Honour School of Modern Languages, papers II A (i) and II B (i).
3. Honour School of Modern Languages, *one* paper chosen from Papers VI, VII or VIII.
4. Honour School of Modern Languages, *one* paper chosen from Papers IV, V, IX, X, XI or XII.
5. 501 *Greek Core* **OR** 502 *Latin Core* (as specified for the Honour School of Literae Humaniores; one three-hour paper plus one 90-minute translation paper).
- *6. A subject in Classics chosen from options (a)-(v) in the Regulations.
- *7. A second subject in Classics chosen from options (a)-(v) in the Regulations.
- §8. A subject in Classics **OR** in Modern Languages **OR** 582 *Ancient and French Classical Tragedy* **OR** 583 *The Creative Reception of Greek Tragedy in German*.
- §9. Optional extra: a subject in Classics **OR** in Modern Languages, **OR** an extended essay in Classics or Modern Languages or both combined.

In addition, all candidates take an oral examination in their modern language.

* All candidates not offering a Second Classical Language must offer a text-based classical literature or philology paper from (a) to (n) as at least one of these two options (see the Examination Regulations for full details).

§ All candidates offering a Second Classical Language must offer as one of these two options one of (a) to (t) in the Regulations.

Again, for details of the syllabus see the *Examination Regulations*. Detailed descriptions of individual papers may be found in the course handbooks for Literae Humaniores and individual modern languages.

Towards the end of your first year (or during your Mods term if you are taking Classics Mods) you will be sent a copy of the Greats Handbook, which includes an account of the syllabus for Finals in Literae Humaniores (colloquially known as 'Greats'). There is considerable overlap between the syllabus for Greats and that for the Classics side of Classics and Modern Languages, in the sense that a large number of the available papers are identical (though the structure of the two courses is rather different). The main exception is that Greats includes a wide range of Philosophy papers, whereas the only ones available in Classics and Modern Languages are those in Ancient Greek or Latin. Otherwise, almost all the subjects available in Greats are also available in Classics and Modern Languages, and there are some subjects specially devised for the Joint School that do not come in the Greats syllabus.

Options especially available in Classics & Modern Languages

Among the many options available in the school are three papers designed specially to cater to the interests of students reading for this joint school.

581 The Latin Works of Petrarch, with special study of *Africa* (ed. N. Festa, Florence, 1926), Books I, II, V, VII, IX. Candidates will also be expected to have read *Vita Scipionis* (in *La vita di Scipione L'Africano*, ed. G. Martellotti, Milano-Napoli, 1954), and to show acquaintance with Petrarch's major Latin works, e.g. *Rerum memorandarum libri* (ed. G. Billanovich, Florence, 1945), *De Secretis conflictu curarum mearum*, *De Vita solitaria*, *Epistolae familiares* (in F. Petrarca, *Prose*, ed. G. Martellotti, P.G. Ricci, E. Carrara, E. Bianchi, Milano-Napoli, 1955).

Petrarch was the major cultural and intellectual figure in mid-fourteenth century Italy, and his pioneering role in ushering in the new age of Humanism and the Renaissance made him famous throughout Europe. The works which articulated his new ideas and established his reputation were mostly in Latin (the vernacular poems of the *Canzoniere* and *Trionfi* represent only a small part of his output). Sensing more accurately than his predecessors the distance that separated his time from the classical past, he was the first writer to revive major classical genres such as epic (*Africa*), biography (*Vita Scipionis*), the dialogue (*Secretum*) and letter-writing (*Epistolae Familiares*). Petrarch's Latin works shed invaluable light on his views on history, morality, the role of the intellectual, literary creativity and imitation, as well as helping to understand more fully his vernacular poetry.

In the examination candidates will be required to comment, without translating, on one passage (from a choice of three, each of around 35 lines) from the prescribed books of the *Africa*, and to answer two essay questions (from a choice of about ten; the essay questions will cover all the prescribed works, including the *Africa*).

582 Ancient and French Classical Tragedy (not to be offered in combination with Greek tragedy (subject 6, 7(v))). Racine [Honour School of Modern Languages, paper X (5); Dramatic Theory and Practice in France 1605-60 with special reference to Corneille [Honour School of Modern Languages, paper XII Special Subject]

* The dramatists of Greece and Rome had an enormous influence on the development of drama in Europe from the Renaissance onwards. In the middle of the sixteenth century, French writers strove consciously to imitate the dramatic works of the ancients, and their efforts led eventually to the kind of tragedy practised in the seventeenth century by Corneille and Racine. Both these dramatists negotiate ancient models in different ways from

play to play. This paper allows candidates to study individual dramatists in their own right but also to compare the ancient and French dramatists.

The examination paper has three sections, and candidates must answer one question from each. The first contains a compulsory comparative commentary; the second has questions on individual dramatists; the third has questions relating to stagecraft, genre, technique or theme, requiring a comparative approach.

The prescribed texts are:

- (a) for the compulsory commentary question, *either* (i) Seneca, *Phaedra* and Racine, *Phèdre*, or (ii) Euripides, *Medea* and Corneille, *Médée*;
- (b) for essay questions:
- Aeschylus, *Agamemnon*
 - Sophocles, *Oedipus the King*
 - Euripides, *Hippolytus*, *Andromache*, *The Phoenician Women*, *Iphigenia at Aulis*
 - Seneca, *Medea*
 - Corneille, *Discours*, Horace, *Oedipe*, *Suréna*
 - Racine, *La Thébaïde*, *Andromaque*, *Iphigénie*

Those offering Latin would read the Greek texts in translation, and *vice versa*.

There is a bibliography available for those taking this option, which gives details of prescribed and recommended editions as well as critical reading. Students will typically have four tutorials with a classicist followed by four with a French tutor. In addition, there are regular lecture courses on the prescribed authors, though not necessarily on all the texts specified; it is likely that lectures on Seneca will take place in alternate years only.

583 The Creative Reception of Greek Tragedy in German

Germany, perhaps more than any other country in Europe, has had a lively and often rather tormented relationship with Ancient Greece. Candidates will be able to study those dealings in an area of particular importance: tragedy. The German texts, from Goethe to Christa Wolf, show an extraordinary and discordant variety of responses to both the theory and the practice of tragedy in Greece. *Antigone* is chosen for special study, Hölderlin's radical treatment of Sophocles' play being the best possible illustration of the vitality and modernity of classical tragedy. In the examination paper, a compulsory comparative commentary question will be set from these two *Antigones*. In addition, candidates will be required to answer two essay questions, one from a choice of questions specifically on the authors and texts listed below, the other from a choice of questions requiring a comparative or generic approach.

The prescribed texts for essay questions are:

- Sophocles, *Oedipus Tyrannus*
- Euripides, *Medea*, *Iphigenia in Tauris*
- Plato, *Republic* II, III, X
- Aristotle, *Poetics*
- Goethe, *Iphigenie auf Tauris*

- Kleist, *Penthesilea*
- Nietzsche, *Die Geburt der Tragödie*
- Brecht, *Antigone*
- Christa Wolf, *Medea: Stimmen*

There is a bibliography available for those taking this option, which gives details of prescribed and recommended editions as well as critical reading. Pupils will typically have four tutorials with a classicist followed by four with a German tutor. In addition, there are regular lecture courses on the prescribed authors, though not necessarily on all the texts specified.

6. Language Work

In your Modern Language you will have a regular schedule of language classes to attend each week. In French and German most of these classes will be organised within your college. In the other languages they will mainly be organised centrally by the Sub-Faculty. It is very important to attend all your language classes and to complete the written exercises set. Language skills cannot be crammed for in the week before the exam but depend on regular practice. You will find it helpful to establish a weekly routine with regular slots set aside for completing each piece of language work – each piece is likely to require a slot of up to three hours. Make sure that you settle down to do your language work with the dictionaries and grammar books you will need to hand. Your language tutors will advise you on which dictionaries and grammar books you need to buy but you may well also need to consult other dictionaries in your college library or in the Faculty library. The use of dictionaries is of course an art in itself which you will already have begun to develop. Remember that if you begin your search in a bilingual dictionary it is always best to double check in a monolingual dictionary that you have selected the word or phrase you need.

When your written exercises are returned to you, take the time to go carefully through all the corrections your tutor has made. If you dismiss your errors as mere slips you will probably repeat the same mistakes another time. It can be helpful to compare your written pieces over a period of time – do you make the same mistake or type of mistake regularly? Are there points which you need to ask your tutor for help with? The first year is the year in which to really get to grips with those grammar points of which you have never been quite sure. Sorting them out now will leave you free to concentrate later on finer points of your writing and speaking skills. It is perfectly possible to order a drink in a foreign language or get the gist of a simple conversation without much command of grammar. But to take part in more sophisticated communication and to be taken seriously by native speakers you need to use correct grammatical structures and to have developed an extensive vocabulary. You may be reluctant to speak up in class and ask questions if there is something you don't understand. However, you can be sure that you are not the only one who hasn't understood and you will do everyone a favour by speaking up.

Classes with native speakers will also be organised for you. Here again, it is essential to conquer nerves and speak up. Speaking skills cannot be improved if you remain silent! Try not to compare your own performance all the time with what appears to be the superior performance of other people. It is your own performance you need to try to work on.

Outside classes and set exercises you should make use of the facilities of the Language Centre, described later on. You can make a real difference to your listening skills by regularly watching recorded news programmes and videos, and you can keep your vocabulary up to the minute by reading newspapers. (How exactly is a phrase of the moment, like 'greenhouse effect' rendered in the language(s) you are studying?) Reading your literature texts will of course help you with vocabulary acquisition and with your intuition and feel for the language. However, it is probably best not to start by looking up every word you don't know when reading your texts – look up the ones that are impeding your understanding or which recur frequently. (For set texts you will have to go back later and make sure you understand every word.)

7. Tutors

Anybody to whom you go for tutorials or college classes counts as one of your tutors. Some will be tutorial Fellows or Lecturers of your own college; some may be Fellows or Lecturers of other colleges, or Research Fellows, or graduate students. The overall responsibility for giving or arranging your tuition will lie with tutorial Fellows or Lecturers of your own college, probably one in each of Classics and your modern language. Behind them stands the Senior Tutor, who must see that proper arrangements are made if one of these people is absent through illness or on leave.

It will probably be a rule of your college that you call on these in-college tutors at the beginning of term to arrange tuition, and at the end of term to arrange vacation reading and next term's subjects. In any case it is a very good idea to pay such calls, if necessary on your own initiative. Colleges have different rules about when term 'begins'. The official start is Sunday of First Week of Full Term, but you will certainly be expected back before then, and you should try to ensure that by the Sunday you know who your tutors for the term will be, have met or corresponded with them, and have been set work and assigned tutorial times by them.

If you would like to receive tuition from a particular person in Oxford, ask the in-college tutor concerned; do not approach the person yourself, who cannot take you on without a request from your college. If you feel that you need a change of tutor, don't just do nothing, but take the problem to someone else in your college - the Senior Tutor, the Women's Advisor, the Chaplain, or even the Head of College, if necessary. Most such problems arise from a personality-clash that has proved intractable; but since in a university of Oxford's size there are almost certain to be alternative tutors for all your subjects, there's no point in putting up with a relationship which is impeding your academic progress. In these circumstances you can usually expect a change, but not necessarily to the particular tutor you would prefer.

8. Tutorials, Classes and Collections

What you are expected to bring to a tutorial is an intelligent understanding of the reading which was set for it (or a variant on your own initiative if some book or article proves really inaccessible) and any written work demanded. What you have a right to expect is your tutor's presence and scholarly attention throughout the hour agreed, plus guidance (e.g. a reading list) for next time. Beyond that styles differ, depending on how many students are

sharing the tutorial, the nature of the topic, and the habits and personality of your tutor. You must not expect uniformity, and you will gain most if you succeed in adapting to differences. It is reasonable to expect your tutor to comment on your essays (whether orally or in writing) and to warn you if they fall below an acceptable standard. Most tutors prefer not to assign marks to essays week by week, but if you feel uncertain about the quality of your work you should not hesitate to ask.

You will often have more than one tutorial a week, and may sometimes have two a week throughout the term. It does not follow, however, that you should be expected regularly to write two tutorial essays a week; if you are asked to do that and find it a strain, do tell your tutors and discuss it with them.

The more you bring to a tutorial, the more you will gain from it. Work on an essay involves reading, thinking, and writing. Read attentively and thoughtfully, skipping bits that obviously do not bear on your topic: one hour of that is worth many hours of 'summarising' paragraph by paragraph with the music on. As your reading progresses, think up a structure for your essay (but do not write an elaborate plan which you won't have time to execute). Expect to have to worry out your thoughts, both during and after reading. Use essays to develop an argument, not as places to store information. You will learn best if you share ideas with fellow students, and contribute to tutorial discussion. Remember that tutorials are not designed as a substitute for lectures, or for accumulating information, but to develop articulateness and the capacity to think on one's feet, and to tackle specific difficulties and misunderstandings. This means that note-taking, if it occurs in a tutorial at all, should be very much incidental to the dialogue.

Be careful not to let the reading of modern scholars' works detract from your reading of the texts on the syllabus. The examination is on the prescribed subjects and works, and the purpose of recommending secondary literature (as tutors will often do) is to help you to form your own thoughts about the primary material. Note also the section on 'Plagiarism' below.

Missing a tutorial is a very serious matter. If you cannot attend for a good reason (e.g. illness), you should let your tutor know in advance and make arrangements to catch up on any work missed. If circumstances force you to miss a tutorial without advance notice, explain and apologise as soon as possible.

Some tuition is by means of college or University classes, a system specially suited to subjects in which your written work consists in exercises rather than essays - especially your language work. You have a right to expect that written work for a class will be returned to you with written or oral comments.

Most colleges will require you to sit college examinations, 'collections', before the start of each term. The objects are to test your comprehension of work already covered, and to give you practice in writing timed papers. Make sure at the end of each term that you know the times and subjects of next term's collections.

Oxford trains you as a writer to deadlines; so equip yourself with a writer's tools: an English dictionary and, unless you are very confident, a thesaurus and Fowler's *Modern English Usage*.

9. Lectures

Lecture lists are published on the web at <http://rbll.classics.ox.ac.uk/> and at <https://weblearn.ox.ac.uk/portal/hierarchy/humdiv/modlang?returnPath=%2Fhierarchy%2Fhumdiv%2Fmodlang>. Your tutors will have advice on which lectures to attend.

The importance of lectures varies from subject to subject. Some lectures give a personal version of what could be got, in other personal versions, from books. Others provide the last word on a developing subject, or the only satisfactory conspectus on a subject whose boundaries are not well recognised in the literature. It is somewhat perilous to cut the 'core' lectures on your chosen options: although in Oxford's system lecturers do not necessarily set the University examinations, they may be consulted by those who do, and the lecture descriptions inform examiners as well as students about the content of lectures.

10. Vacations

British degree courses are among the shortest in the world. They hold their own in international competition only because they are full-time courses, covering vacation as well as term. This is perhaps particularly true of Oxford, where the official terms occupy less than half the year. Vacations have to include holiday time too; and everyone recognises that for very many students they also have to include earning money. Nevertheless vacation study is vital.

You are said to 'read' for an Oxford degree, and CML is certainly a reading course: its 'study' is to a great extent the study of books. In term you will mostly rush from one article or chapter to another, pick their bones, and write out your reactions. Vacations are the time for less hectic attention to complete books. Tutorials break a subject up; vacations allow consolidation. They give depth and time for serious thought, and they are particularly important for reading set texts.

11. Theses and Extended Essays

You may offer a Thesis as one of your compulsory subjects (Subject (xxi) above); whether or not you do that, you may offer an Extended Essay or Thesis as an optional extra (Additional Subjects (vi) and (vii) above).

The attraction of a thesis or extended essay is that it gives you the opportunity to study a specialist area for which you have developed or would like to develop a particular expertise, allowing you to produce a fully fledged piece of scholarly research or analysis that you might well regard as the culmination of your studies here. It is potentially a most exciting option, but it is important to get the choice of topic right and to present your work in a scholarly manner.

In the Finals examination, remember that you should avoid repetition in your written papers of material used in your thesis or essay. If you offer both a thesis as a compulsory subject and an optional thesis or essay, you must of course also avoid repeating material from one to the other.

The mark assigned to an *optional* thesis or essay will simply be ignored if it falls below your average mark across all the compulsory papers; in other words, it can help to improve your overall performance (if it is better than your average mark), but it cannot harm it. (The mark for a thesis offered as a compulsory subject will count in the same way as that for any other compulsory subject).

Theses

If you propose to offer a thesis in Finals, it is a good idea to begin planning no later than the Easter Vacation of your penultimate year of study at Oxford (i.e. the year before your year abroad), and to have a talk with a tutor early in Trinity Term. If your tutor thinks that the subject is manageable, get some initial suggestions for reading and follow them up. Remember that tutors can only advise; the decision to offer a thesis is your own, and so is the choice of topic.

All Classical theses should include a substantial consideration of the ancient aspects of the topic. You should bear in mind that the Standing Committee for Mods and Greats can give permission for theses only if it is satisfied that appropriate supervisors and examiners can be found. It may well be that your first ideas will need to be refined considerably before you are in a position to submit a topic for approval.

You then need to submit a title and a 100-word outline. Thesis titles should be submitted on form LH01 available in WebLearn at https://weblearn.ox.ac.uk/portal/hierarchy/humdiv/classics/undergraduat/page/ba_litterae_huma by Wednesday of the First Week of the Michaelmas Term preceding the examination. But you may wish to obtain approval before you start work on the thesis in earnest, and for many people that will mean making the application in the first half of the previous Trinity Term, so that you can spend time in the long vacation reading widely and developing your ideas.

You may discuss with your tutor the field of study, the sources available, and the method of presentation. The plan and the ideas must be yours, but the tutor can help you make sure it is clear, coherent, and feasible, and give advice on reading. But bear in mind that much of your reading will be material discovered by yourself. The tutor may also read and comment on drafts: the amount of assistance the tutor can give will be no more than equivalent to the teaching of a normal paper. Tutorial sessions can be used for trying out first drafts of sections of the thesis. However, you have to write the finished version on your own. Make sure you allow plenty of time: almost certainly, it will take longer than you expect. The rules for format and submission are in the *Examination Regulations*. In the Greats examination, remember that you 'should avoid repetition in papers of material used in' your thesis, and 'candidates who offer a Special Thesis and another thesis must avoid all overlap between them.'

The word limit for Classics theses is 10,000 words, excluding bibliography but including notes and appendices. In the case of a commentary on a text, any substantial quoting of that text need not be included in the word limit. Don't feel you need to write up to the maximum word limit: examiners will respect a work which presents the argument in as lean and crisp a way as possible.

The deadline for submission of theses in hard copy to the Examination Schools is noon on

Friday of 0th week of your final Trinity Term. Late submission will incur accumulating automatic penalties until the first day of the examination, at which point the thesis will be considered as failed if it has not been submitted. The Proctors have indicated that under no circumstances will they accept computer problems or postal delays as a justification for late submission. (If you are prevented by good cause from submitting your thesis on time, consult your Senior Tutor immediately.)

In addition to submission of your thesis in hard copy, you must also send an electronic version to undergraduate@classics.ox.ac.uk, which may be used to check the word length of your thesis. Note that electronic submission is not considered, in itself, as meeting the required deadline for the hard copy version. Theses over the word limit will be penalised (and declaring a different word-count from the actual one is an offence which will be reported to the Proctors).

Extended essays

The Extended Essay is an essay of between 6,000 and 8,000 words, which must be presented in a scholarly form, to be submitted at the end of the second term of your final year. It is your opportunity to explore in detail and in a personal way a question in literature, linguistics, or film that you find particularly fascinating. You must first discuss your ideas for a title and a way to approach it with your tutor. Then, either in the Trinity Term of your penultimate year of study at Oxford (i.e. the year before your year abroad), or at the very beginning of the Michaelmas Term of your final year, you will need to submit your title and a brief summary to the Modern Languages Faculty Board for approval (forms obtainable from the Faculty Office at 41 Wellington Square). Once the title has been approved, you will be offered initial bibliographical advice by your tutor and help with the form and presentation of the essay, outlines of which are contained in a Modern Languages Faculty leaflet *The Presentation of the Extended Essay*; a supervisor appointed by your tutor will also comment on the first draft, but the essay must be entirely your own independent work. If you have settled on a topic by the end of your penultimate year, it is possible to start preparing your essay while you are abroad.

The topic of an extended essay is yours to shape. It must fall within the ambit of the Honour School and be of a suitable scope to be treatable within the word limit. Beyond this, it is difficult to generalise; some essays are detailed critical studies of one or two texts, others look at cultural-historical angles or theoretical issues related to literature in depth. All should be clearly structured and focused projects with a wide range of reading and thought behind them. The essay will be read by examiners with expertise in the relevant field and will be assessed for 'scholarly presentation' as well as for content and argument.

12. Plagiarism

University definition of plagiarism (c.f. www.ox.ac.uk/students/academic/guidance/skills/plagiarism):

Plagiarism is the copying or paraphrasing of other people's work or ideas into your own work without full acknowledgement. All published and unpublished material, whether in manuscript, printed or electronic form, is covered under this definition.

Collusion is another form of plagiarism involving the unauthorised collaboration of students (or others) in a piece of work.

Cases of suspected plagiarism in assessed work are investigated under the disciplinary regulations concerning conduct in examinations. Intentional or reckless plagiarism may incur severe penalties, including failure of your degree or expulsion from the university.

These guidelines (which are adapted from those adopted by the English Faculty) are particularly directed towards Finalists writing theses, but many of them have relevance to the writing of essays throughout your undergraduate career.

1. Plagiarism is the use of material appropriated from another source or from other sources with the intention of passing it off as one's own work. Plagiarism may take the form of unacknowledged quotation or substantial paraphrase. Sources of material include all printed and electronically available publications in English or other languages, or unpublished materials, including theses, written by others. The Proctors regard plagiarism as a serious form of cheating for which offenders can expect to receive severe penalties, possibly including disqualification from the examination process. You should be aware that there are now sophisticated electronic mechanisms for identifying plagiarised passages.

2. Your work will inevitably sometimes involve the use and discussion of critical material written by others with due acknowledgement and with references given. This is standard critical practice and can be clearly distinguished from appropriating without acknowledgement material produced by others and presenting it as your own, which is what constitutes plagiarism.

3. A thesis is essentially **your** view of the subject. While you will be expected to be familiar with critical views and debates in relation to the subject on which you are writing, and to discuss them as necessary, it is your particular response to the theme or question at issue that is required.

4. When you read the primary texts that you will be discussing, it is a good idea to **find your own examples** of episodes, themes, arguments, etc. in them that you wish to discuss. If you work from your own examples, you will be much less likely to appropriate other people's materials.

5. When you are taking notes from secondary sources,

(a) Always note author, title (of book or journal, and essay or article title as appropriate), place of publication (for books), and page numbers.

(b) If you copy out material word for word from secondary sources, make sure that you identify it as quotation (by putting inverted commas round it) in your notes. This will ensure that you recognise it as such when you are reading it through in preparing your thesis.

(c) At the same time always note down page numbers of quoted material. This will make it easier for you to check back if you are in doubt about any aspect of a reference. It will also be a necessary part of citation (see 6 below).

6. When you are writing your thesis, make sure that you identify material quoted from critics or ideas and arguments that are particularly influenced by them. There are various ways of doing this, in your text and in footnotes. If you are substantially indebted to a particular critic's arguments in the formulation of your materials, it may not be enough to cite his or

her work once in a footnote at the start or the end of the essay. Make clear, if necessary in the body of your text, the extent of your dependence on these arguments in the generation of your own – and, ideally, how your views develop or diverge from this influence.

7. Example: This is a passage from A. Barchiesi, *Speaking Volumes: Narrative and Intertext in Ovid and Other Latin Poets* (London, 2001), 54:

‘Something similar might be observed in a “pure” elegiac text, antipodal to epic, such as *Amores* 3.6. This elegy is a long appeal addressed to an obstinate little stream obstructing Ovid’s path to his love. The erotic situation lies completely in the background, abstract and vague; Ovid turns his whole attention to the obstacle and to the strategies aimed at overcoming it. The river is described in essentially “anti-Callimachean” terms: it has muddy banks (3.6.1), abundant and even filthy waters (v. 8: *et turpi crassas gurgite volvis aquas*). These features accord well with the narrative function of the stream that obstructs the amorous quest of the elegiac poet. But what is intriguing are the arguments Ovid uses to appease the flood. To honour the unnamed stream, the poet lists lofty examples of great rivers which have felt the power of love . . . He then goes on to develop a long narrative example, the story of a river in love, but, significantly, the story is of *epic* provenance: Mars’ rape of Ilia, who afterward was offered consolation by the Anio. The entire story . . . appeared in a prominent position at the beginning of Ennius’ *Annales*. This episode, though transcribed by Ovid in his own manner and in the style of elegy, is indeed an unforeseen guest in a poem of the *Amores*.’

A. Plagiarism:

‘*Amores* 3.6 is addressed to a river which is stopping Ovid from getting to his love. Ovid leaves the love-situation in the background, and turns his whole attention to the river, and strategies for overcoming this obstacle. The description of the river makes it essentially “anti-Callimachean”: it has muddy banks and dirty waters. These features fit the narrative function of the stream that obstruct the elegiac love-poet’s quest. Ovid’s arguments to the river are very interesting. He lists lots of lofty examples of rivers in love, and then develops a long narrative of a story about a river in love from epic. This story concerns the river Anio, which offered his love to Ilia after Mars’ rape of her. The whole story had a prominent position at the beginning of Ennius’ epic poem the *Annales*. Ovid treats it in his own manner and in elegiac style; but it still comes as a surprise in the *Amores*.’

This version adds almost nothing to the original; it mixes direct appropriation with close paraphrase. There is no acknowledgement of the source; the writer suggests that the argument and the development of it are his or her own.

B. Legitimate use of the passage:

‘*Amores* 3.6 forms part of the intensified conflict between genres which marks Book 3 of the *Amores*. In the first poem of Book 3, Tragedy and Elegy vie for Ovid’s soul; in the last, he wistfully abandons elegy for tragedy. In this poem, addressed to a river that prevents the speaker from reaching his beloved, Ovid moves into the prolonged narration of a story that comes in epic: the river Anio’s winning and wooing of Ilia after Mars has raped her. This story came in the first book of Ennius’ *Annales*. Barchiesi has pointed out that the river seems “anti-Callimachean” in its size and dirtiness.¹ The relation with epic may, however, be more elaborate and complicated. Within the *Iliad*, Achilles’ heroic advance is halted by a river; he fears an ignominious and rustic death (21.279-83). The situation of *Am.* 3.6 as a whole could be seen to mimic, on a lower level, an episode already generically disruptive. And the Anio’s

speech to Ilia (53-66) sounds very like a love-poem—which naturally does not work as persuasion. Epic, then, does not simply interrupt elegy in *Amores* 3.6; and the poem is part of a larger design, not just a curious surprise.

¹ A. Barchiesi, *Speaking Volumes: Narrative and Intertext in Ovid and Other Latin Poets* (London, 2001), 54.'

This version uses an acknowledged paraphrase of part of the passage in forming a wider argument, with some fresh points. (The footnote is sound scholarly practice, but its omission would not be a matter of plagiarism.) The reference to the *Annales*, though originally derived from Barchiesi, does not require acknowledgement, since the writer can reasonably suppose it to be common scholarly knowledge. The final phrase echoes Barchiesi's, while disagreeing with it; but no explicit acknowledgement is required, least of all after the earlier mention.

13. The Year Abroad

All students are required to spend a year of residence in an appropriate country or countries during their time in Oxford. The year abroad is considered by the Modern Languages Faculty Board to be both academically desirable and integral to the course. The year abroad is normally spent in the third year, although students taking the Joint School of European and Middle Eastern Languages go in their second year. You are required to spend a period of not less than 24 weeks abroad.

The objectives of the Year Abroad are for students to:

- Improve their language skills in a variety of practical contexts
- Acquire first-hand knowledge of the culture of the target language(s)
- Develop the ability to cope independently in the target language(s)

You will be required to agree with your tutor, before your year abroad, on an appropriate course of study to be followed during that period. This will be designed according to your own particular needs and interests and may consist, for example, in the preparation of an extended essay, in the completion of further work relating to a paper already begun, or in the preparation of work for a paper to be taken on your return. You will be required to complete a 'Year Abroad Agreement form' in the Trinity Term of your second year in order to confirm that your college tutor approves of your plans, and that you have agreed a suitable course of work to be undertaken during the year.

You should discuss options for your year abroad with your College Tutor and also, should you wish, with the relevant Sub-Faculty Year Abroad Officer. Some Sub-Faculties will arrange information sessions on appropriate opportunities and you can obtain further information about these from your College Tutor.

You may also contact your College Tutor for advice or help with any difficulties arising during your Year Abroad, and College Tutors will refer to the appropriate Sub-Faculty or Faculty Year Abroad Officer. During the Michaelmas Term of your final year, you will be asked to complete a 'Year Abroad Report Form', which will be held in the Modern Languages Faculty Office and made available to future students when making arrangements for their year abroad.

If you choose to go to France, Austria, Germany or Switzerland, Italy, Spain, Portugal or Latin America, it is recommended that you should apply to be an English-language assistant in a local school: you make the application to the British Council under your tutor's guidance in the first term of your second year. Alternatively, you can apply to follow a course at a university or organise employment in the country concerned, as long as it has the approval of your college. The Italian Sub-Faculty has SOCRATES links with Siena University who take up to three Oxford students each year, and other links with Pisa, Pavia and Bologna. The German Sub-Faculty has links with Bonn University. The Modern Greek Sub-Faculty has Erasmus/Socrates links with the University of Thessaloniki. The French Sub-Faculty has an arrangement with the English department at Jussieu (Paris) which enables students to gain a "licence" in English. For ways of spending the year abroad in Russia, the Czech Republic or Poland, see the language-specific section of the Modern Languages Handbook.

You are strongly advised to consult the Foreign and Commonwealth Office website (<https://www.gov.uk/foreign-travel-advice>) for information should you decide that you would like to spend your year abroad in a country outside the European Union.

The Faculty has a Code of Practice on exemption from the Year Abroad where applicable. This may be consulted on the Modern Languages website, where you will also find details of the year abroad hardship grants: www.mod-langs.ox.ac.uk.

Students can now consult the year-abroad database, which gives details of what other students have done: https://hermes2.mml.ox.ac.uk/yroad/index_student.php

14. Examinations

General

It is your personal responsibility to enter for University examinations, and if you enter after the due date, or change your options after submitting your exam entry, you must pay an administration fee. Details of the exam entry procedure may be found at www.ox.ac.uk/students/exams/entry/. The Preliminary examination begins in the 8th week of Trinity Term.

The Finals examination begins with orals in the week preceding Trinity Term. These involve a written comprehension test and a spoken examination. The written part begins towards the middle of Trinity Term and continues towards the end.

When planning your strategy for your exams, it is sensible to keep before your mind the nature of the examination method which the University uses (the conventional method in British higher education over the past two centuries). If the examiners allowed you to set the questions, you could prepare good answers in a short time; by setting the questions themselves, they ensure that a candidate cannot be adequately prepared without study over the whole course. In the essay and comment papers they will therefore not be interested in answers which in any way are off the point, and they will severely penalise 'short weight', i.e. too few properly written out answers. The examiners are looking for your own ideas and convictions. When you have selected a question, work out what it means and decide what you think is the answer to it; always answer the question that has been set, *not* the question you would like to have been set. Then, putting pen to paper, state the answer and defend it;

or, if you think there is no answer, explain why not. Don't write too much: most of those who run out of time have themselves to blame for being distracted into irrelevance. Bear in mind that an examination answer cannot hope to include as much detail as a tutorial essay; part of what is being tested is your ability to select what is relevant and to present it in a clear and well-structured argument. Good examinees emerge from the examination room with most of their knowledge undisputed.

In writing commentaries, bear in mind that a literary commentary is not the same thing as an essay. It is largely concerned with the explication of a single passage of text, and you should not use it as a springboard for general discussion of related issues. If the passage is from a larger work, start by identifying its context (briefly but precisely), paying attention if appropriate to what follows as well as what precedes; if it is in direct speech, identify the speaker or speakers. Say what you feel should be said about the passage as a whole (e.g. what it contributes to the larger work from which it comes, what literary conventions it displays, and how it is structured), and then discuss its most striking stylistic details and other points of interest. Points to look out for include (depending on the type of work) narratorial voice, dramatic technique, and versification. Explain allusions and references where appropriate (some may be so obvious that they do not need to be explained). Make it clear precisely what you are referring to, perhaps by giving a line-reference. You may like to go through the text in order when making your detailed comments, or you may prefer to organise the material in some other way; the important thing is to present it clearly. As in essays, do not be afraid to express ideas of your own; the purpose of the exercise is partly to test whether you have prepared your texts but also to invite you to think about and react to them.

Examining conventions

Course II Qualifying Examination

You sit two papers, either Greek Texts and Greek Language or Latin Texts and Latin Language. The result is either pass or fail. For a pass, you are required to achieve marks of 40 or above on both papers. The setting and marking conventions for these papers are the same as those for Classics & English Prelims and may be found in WebLearn at https://weblearn.ox.ac.uk/portal/hierarchy/humdiv/classics/undergraduat/page/ba_classics_eng.

Prelims

The setting and marking conventions for papers I-IV in the modern language may be found in WebLearn at https://weblearn.ox.ac.uk/access/content/group/modlang/general/exams/examination_regulations_and_conventions.html.

The setting and marking conventions for papers V-VII in Latin and/or Greek are the same as those for papers 3-5 in Classics & English Prelims; please see https://weblearn.ox.ac.uk/portal/hierarchy/humdiv/classics/undergraduat/page/ba_classics_eng.

Classification: You are required to achieve a pass in each language separately by obtaining an average mark of 40 on the papers in that language; to obtain a distinction, you must achieve an average of 70 on *all* the papers (both language and literature) in a language. For further

details, please see the Prelims Examination Conventions in WebLearn at https://weblearn.ox.ac.uk/access/content/group/modlang/general/exams/examination_regulations_and_conventions.html.

Classics Mods

The Examination Conventions may be found in WebLearn at https://weblearn.ox.ac.uk/portal/hierarchy/humdiv/classics/undergraduat/page/ba_litterae_huma.

Finals

The Examination Conventions may be found in WebLearn at https://weblearn.ox.ac.uk/access/content/group/modlang/general/joint_schools/index.html.

15. Feedback

You will be asked to fill in questionnaires about each course of Modern Languages Lectures you attend. They are available for submission online on the Modern Languages website at <https://hermes2.mml.ox.ac.uk/lectures/index.php>.

The feedback questionnaires are read first by the Director of Undergraduate Studies, then passed to the Chairman of the Faculty Board and to the lecturers concerned. Any major issues raised in the questionnaires are discussed by the Chairman with the lecturer; this may lead to changes in emphasis or in how lectures are delivered. Positive comments may be used to support Faculty or University schemes for rewarding outstanding teaching.

For the Classics lectures you attend, you can download copies of the questionnaire form from WebLearn at <https://weblearn.ox.ac.uk/x/tzvjwo>. Please do so, as lecturers find such feedback on lecturers very helpful.

16. Changing your course

Don't seek to change course at the first sign of difficulty. All courses that are worth anything bring the student up against obstacles, and your tutors will guide you past them. Seek the advice of your tutors at all times when in difficulty. Discuss problems also with your contemporaries; you are not in competition with them, and you should get into the habit of helping and being helped. If you decide you really do want to change, the first rule is, "Don't delay". You could be losing vital learning time.

Your college has admitted you to read for a particular Honour School, or a particular combination of First Public Examination plus Honour School. You cannot change without its permission, which is liable to be refused if the 'receiving' tutors think you unsuited to their course, or don't have room (in some courses, e.g. Law and English, the teaching resources are often very strained).

If you are allowed to change, your Senior Tutor or Tutor for Undergraduates will help with any necessary formalities.

Corrections to the Handbook

<i>Date</i>	<i>Vsn</i>	<i>Page(s)</i>	<i>Description of change</i>
19/12/2016	1.1	p. 9	Prescribed edition for Juvenal changed to Braund (CUP).
18/01/2018	1.2	p. 17	Correction to information on the way the mark for an optional thesis is treated.

Classics & Modern Languages Handbook 2016
Version 1.2
Issued 18 January 2018

Produced by:
The Faculty of Classics
Ioannou Centre for Classical and Byzantine Studies
66 St Giles'
Oxford
OX1 3LU
Email: undergraduate@classics.ox.ac.uk