**Faculty of Classics** **Application for Academic Visitor Status**

This form should be submitted by the Classics Faculty Sponsor/s **only.** You should allow 6 months for the application to be processed. The completed form must be submitted to **visitors@classics.ox.ac.uk**,along with the visitor’s updated CV, a list of publications and a scanned copy of the current passport. If your visitor already holds a valid visiting visa, a copy of their visit visa is also required.

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| **Inviting Academic Visitor’s personal information** |
| **Surname**: Family name |  |
| **First name**: Given name |  |
| **Email Address:** |  |
| **Home Address:**House / Flat No, StreetCounty/ProvincePost Code, Country |  |
| **Name of Home Institution/University:****PhD student also provide:** 1. Title of PhD programme
2. Title of thesis
 |  |
| **Proposed Date of Visit***Please note visits from research students are limited to a maximum period of three months, non-renewable.*  | **From:**Click or tap to enter a date.**To:**Click or tap to enter a date. |
| **Purpose of visit and/or research outline:** |

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| **Sponsor’s Information** |
| **Complete Name:** |
| **Classics Faculty Title:** |
| **Email Address:** |

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| **Type of Visitor – Please choose one of the following options:** |
| Sponsor is inviting a colleague from outside the University of Oxford who is a postholder at another higher-level institution. | Choose an item. |
| Sponsor is inviting a PhD student from outside the University of Oxford.*Research students' visits are limited to a maximum period of* ***three months****, non-renewable.*  | Choose an item. |
| I am supporting a grant application for hosting a visitor in Oxford who does not have a substantive post at another Higher Educational Institution. | Choose an item. |
| Other type of visitor please explain:  |

*Please note Taught Students are not eligible for Academic Visitor status and will need to be admitted via a college (Student fees will be applicable).* Please note we do not sponsor academic visitors under Tier 5.

*Undergraduates see* [*Visiting students | University of Oxford*](https://www.ox.ac.uk/students/new/visiting)

*Taught graduates see* [*Recognised students | University of Oxford*](https://www.ox.ac.uk/students/new/recognised)

**Fees and Payment**

Each visitor will be charged a one-off £100 set-up administration fee and then £75 per month, for a maximum of 12 months. Full payment must be made in **advance** of arrival in Oxford. Please complete the following as its essential for us to understand who is paying the fee for this visit:

|  |  |
| --- | --- |
| I confirm that the fee is | Choose an item. |
| \*If fee is funded details must be provided here: |

**Access required to buildings**

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| --- | --- |
| Research Centres – *please specify from drop down* | Choose an item. |
| Ioannou Centre | Choose an item. |
| Virtual Access Only | Choose an item. |

**Sponsor’s Responsibility**

By providing my name and date I confirm that it is my responsibility to familiarise this visitor with all departmental health and safety regulations that are relevant to the work and applicable at the time of the visit. I will remain the main point of contact for the visitor during their stay period.

**Sponsor’s Print Name:**

**Date Accepting Responsibilities:** Click or tap to enter a date.